

Residency Internal Review Policy

All Graduate Medical Education (GME) programs sponsored by the University of Kansas School of Medicine-Wichita (KUSM-W) will undergo internal reviews. All internal reviews will be conducted at approximately the midpoint between the ACGME program surveys.

The reviews are conducted to assure quality of all KUSM-W residency programs, to assess individual program compliance with both the Institutional Requirements and the Program Requirements of the relevant ACGME Residency Review Committee and to assist programs in improving the quality of the education of their residents.

The Internal Reviews will be performed on-site by the appointed Internal Review Committee (IRC), which will be comprised of:

1. The Associate Dean for Graduate Medical Education
2. A Program Director or Chairman outside of the department being reviewed
3. A KUSM-W faculty member outside of the department being reviewed
4. A KUSM-W resident physician outside of the department reviewed.
5. The Wichita Center for Graduate Medical Education (WCGME) Chief Operating Officer
6. Additional members at the discretion of the Associate Dean for Graduate Medical Education

The Associate Dean for GME will be the chair of the IRC and will select the members. The WCGME Chief Operating Officer will serve as staff.

The reviews will appraise:

1. The educational goals and objectives of each program, to include the general competencies (patient care skills, medical knowledge, interpersonal and communication skills, professionalism, practice-based learning, and systems-based practice).
2. Resident duty-hours in compliance with the ACGME and Institutional requirements.
3. The effectiveness of each program in meeting its objectives; and assurance that each program is developing and using an assortment of evaluation tools.
4. The development and use of dependable outcome measures for each of the general competencies and specific competencies to each program.
5. The effectiveness of each program in implementing a process that links educational outcomes with program improvement.
6. The adequacy of available educational and financial resources to meet these objectives
7. The effectiveness of addressing citations from previous ACGME letters of accreditation and previous internal review.

The following materials will be reviewed:

1. Institutional and Program Requirements for the Essentials of Accredited Residency Programs;
2. Letters of accreditation from previous ACGME reviews;

3. Reports from previous internal reviews of the program; and
4. Residency Program Data
5. Residency survey as related to duty hours
6. Most recent ACGME Resident Survey Data Summary.

The Program Director will be notified of the internal review at least three (3) months prior to the review and will be asked to complete the residency program data document. The completed document should be submitted to the GME office at least one (1) month in advance of the internal review. The pre-review materials will be sent to the I.R.C. at the earliest possible date.

On the designated internal review date, the IRC will meet with the following individuals:

1. Program Director
2. Selected Faculty Members
3. Peer-selected residents from each level of training
4. Administrator(s)
5. Any other individuals deemed appropriate by the committee.

The IRC will complete a detailed report within eight (8) weeks of the review. This report will be sent to the Program Director and Departmental Chair. It will be presented to the GMEC as soon as possible after completion. Upon approval of the GMEC, a copy will be forwarded to the WCGME Executive Committee which consists of the Dean of the University of Kansas – Wichita, the CEO of Via Christi Regional Medical Center, and the CEO of Wesley Medical Center.

Revised & Approved: GMEC (6/97)
GMEC (11/02)
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