

EVALUATION, PROMOTION AND COMPLETION POLICY – (KUSM-W)

Evaluation

The University of Kansas School of Medicine-Wichita residents will be evaluated by their supervisors utilizing program specific evaluation forms. The program director or designee will meet at least every 6 months with individual residents to provide performance feedback. A written summary of this performance feedback will be maintained in the residency program file.

Based upon written evaluations and other factors deemed appropriate by the program director, a decision regarding non-renewal of agreement should be made at least 4 months prior to the expiration of a resident agreement. Decisions about promotion should be made at least 2 months prior to the expiration of a resident agreement.

Upon completion of residency training the program director is required to prepare a written final evaluation for each resident. The evaluation must include a review of the resident's performance during the final period of training and should verify whether or not the resident has successfully completed the requirements of the program. The final evaluation should be part of the resident's permanent record maintained by the program.

Promotion

After satisfactory completion of each year of GME experience, as attested to by the program director and the program promotion committee, a resident in good standing may be promoted to the next year of their program subject to the terms, limitations and conditions described in this document and the Resident Agreement. The decision to promote is expressly contingent upon several factors, including but not limited to:

1. Satisfactory completion of residency requirements
2. Full compliance with the terms of the Resident Agreement
3. The continuation of the Program's accreditation by the ACGME
4. The availability of a position

Completion

Upon satisfactory completion of the program as determined by the program director and the program promotion committee, the resident will receive a certificate of completion from the University of Kansas School of Medicine. A final evaluation summary should also be included in the resident's file which states that the Program Director and/or Program Promotion Committee deems that the resident has "sufficient professional ability to practice competently and independently."

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