

**ACLS Certification / Recertification:**

WCGME residents must obtain ACLS certification (PALS certification for Pediatric Residents or both for Med/Peds & Family Medicine) prior to commencing training in a KUSM-W residency program and maintain ACLS certification throughout the entirety of their residency. The WCGME office must be provided with a copy of current ACLS certificates for inclusion in a resident's personnel file.

Registration fees for new residents participating in the course will be paid by WCGME. New residents who have become ACLS certified no more than 120 days prior to entering a KUSM-W residency program may be reimbursed up to \$300 for their course registration costs. Reimbursement forms can be obtained from the WCGME office.

Residents who are not successful in passing the ACLS course should immediately notify their Program Director and then contact the WCGME office to determine the next available course in which they can enroll. New residents will be permitted to retake the ACLS course during their first 30 days of residency in order to secure certification. WCGME will be responsible for registration costs of two such repeat courses.

New residents who do not secure ACLS certification during the first 30 days of residency may be placed on leave without pay for a period up to 90 days during which they may attempt to secure ACLS certification. If, at the end of this 90-day period, the resident has not satisfactorily passed an ACLS course, the resident may be terminated.

**Recertification:**

The WCGME office will notify residents of their need to recertify approximately 60 days prior to the date of the expiration of their ACLS certification. The WCGME office will provide such residents with a list of recertification courses in which they can enroll. Residents not achieving recertification within 30 days following their ACLS expiration, will be placed on a leave without pay, at the discretion of the Program Director, during which time they may attempt to achieve recertification. If, at the end of this 30-day period, the resident has not achieved ACLS recertification, the resident may be terminated. If a resident's ACLS expires or if a course is taken less than 30 days prior to termination of employment, WCGME will not assume financial responsibility for recertification.

WCGME will reimburse residents up to \$300 of the cost of course registration (maximum of two attempts) for each required recertification. To receive reimbursement, a resident must submit an ACLS/PALS Reimbursement Form (available from the WCGME office) with a copy of the receipt for the course registration attached. WCGME will reimburse the resident within one week of receipt of the reimbursement request form.

Following completion of a recertification course, the resident is responsible for providing WCGME with a copy of his or her new ACLS certificate for inclusion in their personnel file.

**Reaffirmed: WCGME Residency Committee-4/99  
WCGME Board of Directors-4/99**

**Approved: GMEC 11/15/07**  
**Approved: BOD 2/15/08**