

December 17, 2009

Dear _____ :

We are pleased to offer you a full-time position to the Faculty of the Department of _____ (Select) at the University of Kansas School of Medicine-Wichita beginning _____. This appointment will be _____ (Select) and is renewable annually. The appointment will be 1.0 FTE University and is subject to final approval by the Executive Dean and Vice Chancellor for Academic Affairs, successful completion of a background check, and acceptance as a member of the Medical Practice Association which requires a clean drug screen. Time served in this position _____ (Select) accumulate toward tenure.

APPOINTMENT AND SALARY: The academic rank for this position is _____ (Select). The salary from the University for the full-time appointment will be _____ per year. Any portion of your salary that is funded by restricted funds, grants, funds contingent upon grants, or endowed funds from any source, is subject to the availability of those funds and may be reduced in the event the funding source is decreased. Regardless of funding source, your salary and/or appointment percentage may be reduced or you may be subject to furlough during budgetary restrictions. Further, this appointment is subject to applicable laws, regulations, policies, minutes, and resolutions of the state of Kansas, the Kansas Board of Regents, and the University of Kansas. These are outlined in the Handbook for Faculty and Other Unclassified Staff, which may be downloaded from the KUSM-W Website, at the following web address: <http://wichita.kumc.edu/support/> Please consult with _____ if you have any questions regarding the source of your funding. Please see Attachment A for the complete description of duties for this position.

Full-time faculty in the department who satisfy certain criteria may also be eligible to become a member of the University of Kansas School of Medicine-Wichita Medical Practice Association. The membership entitles faculty to a wide array of additional benefits including an MPA matched retirement program, life insurance and long term disability coverage as outlined in the terms of the MPA employment agreement.

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We will need you to apply for and receive Kansas Licensure if you have not yet done so. Our office staff will assist you in applying for medical staff privileges at Wesley Medical Center and the Via Christi Regional Medical Center and will assist with other necessary paperwork.

We are delighted by the prospect of you becoming a colleague. We ensure our support to help you in your growth and development as an academic faculty member of the University of Kansas. We anticipate academic accomplishment and growth to achieve future promotions.

If the terms of this letter of offer are satisfactory to you, please sign in the appropriate place and return it by _____, using the enclosed envelope. We will then proceed with the necessary faculty appointment paperwork.

Sincerely,

, MD
Professor and Chairman
Department of (Select)

H. David Wilson, MD
Dean

I accept this letter of offer _____
Signature

I decline this letter of offer _____
Signature

cc: H. David Wilson, MD, Dean
Human Resources

Enclosures