

# Research Advisory Council - Wichita

## Minutes for March 17, 2004

**Members present:** Bill Collier, MD, Amanda Golbeck, PhD, Craig Molgaard, PhD, MPH, Jon Schrage, MD, Robert Wittler, MD

**Members Absent:** Jim Garrelts, PharmD, Doug Horbelt, MD, Stephen Smith, MD, Doug Woolley, MD, Sheldon Preskorn, MD

**Guests Present:** Becky Soeganto, CIM, Rosalee Zackula-David, MA

- Called to order by Chair, Amanda L. Golbeck, PhD, in the Kansas Room at KUSM-W

### AGENDA:

#### I. Minutes from 2/25/04

Discussion	Follow-up Required
<ul style="list-style-type: none"><li>• Approved with no discussion</li></ul>	<ul style="list-style-type: none"><li>•</li></ul>

#### II. Report from the Office of Research

Discussion	Follow-up Required
<ul style="list-style-type: none"><li>• Office of Research will investigate changing the RAC-W meeting day/time.</li><li>• The search for a Measurement Statistician is underway. Currently, the Office of Research has interviewed two candidates and will make follow-up calls.</li></ul>	<ul style="list-style-type: none"><li>• Nora will survey the department chairs to see if there is a better day/time.</li></ul>

#### III. Provide Feedback on Department Meeting Visits

Discussion	Follow-up Required
<ul style="list-style-type: none"><li>• Nora has made visits to the following departments: Pediatrics, Family Medicine, Preventive Medicine, and Psychiatry.</li><li>• Dr. Golbeck suggested changing the acronym for the Office of Research from OR to OoR.</li><li>• Rosalee Zackula-David presented the evidence of standards for the use of a biostatistician on grant proposals from NIH, NCI, and Cystic Fibrosis Foundation. Dr. Wittler suggested a mechanism for biostatistical review when a protocol is being reviewed. Dr. Collier suggested requiring the use of a biostatistician before the grant application goes to the IRB. Two questions were brought up: 1) How will the use of a biostatistician be funded? 2) What number of biostatisticians will be needed? Motion was made by Dr. Collier and seconded by Dr. Wittler to recommend that research coming to the IRB be reviewed by a biostatistician, and that the biostatistician used should be funded by the school.</li></ul>	<ul style="list-style-type: none"><li>• Nora will schedule a time with the remaining departments to attend the next faculty meeting.</li><li>• Dr. Golbeck will visit with the Dean about procedure and funding for biostatistical review.</li></ul>

#### IV. Review Annual Inter-University Research Collaboration Survey

Discussion	Follow-up Required
<ul style="list-style-type: none"><li>• Rosalee Zackula-David presented a draft Annual Inter-University Research Collaboration Survey and asked for suggestions for improvement.</li></ul>	<ul style="list-style-type: none"><li>• Rosalee will modify the survey to include the primary collaborating university and also other collaborating universities.</li></ul>

## V. Receive Report on Research Committee

Discussion	Follow-up Required
<ul style="list-style-type: none"><li>• Summer Research Seminar has been moved to Dr. Chang's office and the Dean has provided funding for this year.</li></ul>	<ul style="list-style-type: none"><li>•</li></ul>

## VI. Discuss Request from Dr. Preskorn

Discussion	Follow-up Required
<ul style="list-style-type: none"><li>• A conference call with Sue Clausen, Dr. Schrage, Dean Dismuke, 2 KUMC attorneys, and Office of Research staff took place to discuss the request made by Dr. Preskorn regarding rapid turnaround on IRB submissions and the use of centralized IRB's. The group recommended that a policy statement be written regarding the use of local and centralized IRB's.</li><li>• Dr. Preskorn's request was taken to the local IRB for their review of the rapid turnaround request. The IRB recommended that a protocol be written and asked for it to include that written documentation be supplied to substantiate the need for rapid turnaround when it is requested.</li><li>• Suggestions were made to begin the use of term limits within the IRB and to create a pool of alternate IRB members.</li></ul>	<ul style="list-style-type: none"><li>• Dr. Golbeck will draft a policy statement regarding the use of IRB's.</li><li>• Becky Soeganto will draft a protocol regarding rapid turnaround for the IRB.</li></ul>

## VII. Discuss Strategies to Obtain Funding to Increase the Number/Effectiveness of PI's

<ul style="list-style-type: none"><li>• This item was deferred until Dr. Woolley could be there to present.</li></ul>	<ul style="list-style-type: none"><li>•</li></ul>
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## VIII. Discuss Process for Determining Centralized Research Themes

<ul style="list-style-type: none"><li>• This item was deferred until the next meeting.</li></ul>	<ul style="list-style-type: none"><li>•</li></ul>
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## New Business

<ul style="list-style-type: none"><li>• Dr. Molgaard suggested to research the "International Conference on Harmonisation" and present findings at next meeting.</li><li>• Dr. Golbeck suggested enhancing the annual forum by having a panel discussion about research in regional medical schools.</li><li>• Dr. Golbeck and Dean Dismuke have scheduled a conference call with Dr. Clancy from Tulsa Medical School.</li><li>• Dr. Golbeck informed council of the Kansas Health Foundation agreeing to visit KUSM-W on May 24, 2004 from 8:00 to 1:00 to meet with department chairs regarding research infrastructure needs.</li></ul>	<ul style="list-style-type: none"><li>• Rosalee will research the "International Conference on Harmonisation".</li><li>• Lynn Loveland will schedule a planning meeting for the KHF visit.</li></ul>
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## Next Meeting

<ul style="list-style-type: none"><li>• Next meeting scheduled for April 21, 2004, KUSM-W Cottonwood Room # 2210 from 7:30am to 8:30am</li></ul>
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**Meeting was adjourned**