

Research Advisory Council - Wichita

Minutes for January 10, 2005

Members present: Bill Collier, MD, Amanda Golbeck, PhD, Sheldon Preskorn, MD, Robert Wittler, MD, Jon Schrage, MD, Doug Woolley, MD, and Craig Molgaard, PhD, MPH

Members Absent: Stephen Smith, MD

Guests Present:

- Called to order by Chair, Amanda L. Golbeck, PhD, in the KUSM-W Cottonwood Room #2210

AGENDA:

I. Minutes from 11/8/04

Discussion	Follow-up Required
<ul style="list-style-type: none"> • Motion was made to approve the minutes by Dr. Wittler and seconded by Dr. Molgaard. Motion carried. 	<ul style="list-style-type: none"> •

II. Report from the Office of Research

Discussion	Follow-up Required
<ul style="list-style-type: none"> • John Gedriatris would take one project from the Inter-University Collaborative Survey to work on. The publishing date for the first project is unknown. • The <i>Monitor</i> will include a monthly column called "Research News". • Becky Soeganto contacted the new alternate IRB members and they attended the last HSC meeting. Training for the new members will occur in January. • On-line abstract submission for the Research Forum is due March 4th, and registration (either paper or on-line) is due April 1st. Poster presenters must also register. • Please remind full-time faculty members about the 2 hours of available consulting sponsored by the MPA. Hours are transferrable to residents or other full-time faculty members in full-time departments with written notification. 	<ul style="list-style-type: none"> • Becky will conduct training for alternate IRB members.

III. Receive Reports form Departments

Discussion	Follow-up Required
<ul style="list-style-type: none"> • Dr. Schrage mentioned Dr. Sweet's studies and Dean's Intubation Fund for Education. • Dr. Preskorn informed the group about the phase 1B memory study, the Solvey Dose Interruption study, and the work being done at Wesley for medically ill individuals. CRI is now located at 811 East Orme, Suite B. Team will meet to discuss the possibility of moving HIV studies under CRI. • Pediatrics' resident publication was submitted to the IRB. Wittler reported department is continuing to motivate residents to conduct research. • Dr. Wooley submitted a large grant proposal to HRSA to expand the Practice-Based Research Network . • Dr. Molgaard reported Dr. Frederickson submitted a grant proposal on low birth rate and the department has been asked by Dave Cook to lead focus groups in Central Kansas. 	<ul style="list-style-type: none"> •

IV. Approve Policy on Outside Equipment

Discussion	Follow-up Required
<ul style="list-style-type: none">• Motion was made, with proviso, to approve policy by Dr. Wittler and seconded by Dr. Preskorn. Motion carried.• Discussion was to define the word equipment and omit the words <i>shall sign for its receipt</i> and the second <i>the Principal Investigator</i>.	<ul style="list-style-type: none">• Dr. Golbeck and Dr. Woolley will write the definition of equipment.

V. Approve Process for Research Umbrellas

Discussion	Follow-up Required
<ul style="list-style-type: none">• Dr. Golbeck presented the revised Research Umbrella faculty memo, which included both definitions and examples of each research umbrella.• Dr. Golbeck described process: 1) Distribute memo for sign up, 2) Set up a password protected web-site, 3) Contact each person who signed up for their CV, 4) Link name on web-site to CV for networking proposes. This process was been done by Mike Welch in KC area and proved successful.• Dr. Woolley requested explanation of how the umbrellas were formed.• Motion was made, with proviso, by Dr. Collier and seconded by Dr. Woolley. Motion carried.	<ul style="list-style-type: none">• Nora will revise the return date to February 28, 2005, and add an e-mail address column to the sign up form.• Nora will send research umbrella memo via e-mail to RAC-W members for distribution.

VI. Approve Statistical Review Process

Discussion	Follow-up Required
<ul style="list-style-type: none">• Dr. Golbeck presented the HSC Statistical Review memo and explained its contents and explained a checklist could be used for evaluation results and consistency.• Dr. Woolley questioned when the review would be completed (post IRB approval or pending IRB approval) and also the need for statistical review based on risk classification, noting that not every submission would require a review.• Dr. Preskorn asked who should determine the need for stat review, the PI or HSC and would that create another step to hinder the process. Also wanted information on volume, cost, redundancy, and resident submissions.• Dr. Collier suggested putting all studies before the SRC.• Dr. Golbeck suggested a HSC statistical review pilot project that would take place over the next 5 month concluding in June. The results would be presented to the RAC-W.• Dr. Preskorn suggested a two-year retrospective review.• Dr. Woolley suggested a one-year retrospective review or putting a statistician on the IRB.	<ul style="list-style-type: none">• Rosalee Zackula will become an ex-officio member of the IRB and Karen Kramer will be her backup.• The Office of Research will consider the group's recommendations.

VII. Discuss Process for Establishing a Research Strategic Plan

<ul style="list-style-type: none">• Dr. Golbeck explained Dean Dismuke asked for a revision of the research parts of the strategic plan and asked that the RAC-W members submit suggestions for 5 goals between now and the next meeting.	<ul style="list-style-type: none">• RAC-W members will submit goal suggestions.
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Next Meeting

<ul style="list-style-type: none">• Next meeting scheduled for Monday, February 14, 2004, KUSM-W Cottonwood Room # 2210 from 4:30 to 5:30pm.• Meeting was adjourned.
